



# CALGARY TRANSIT ACCESS SERVICE APPEAL

**\*\*Please note: suspensions due to safety concerns cannot be appealed\*\***

(PLEASE PRINT CLEARLY)

This Appeal is in respect to a decision made by Calgary Transit Access dated:

\_\_\_\_\_ with respect to my Registration Number  
(DATE OF DECISION – YEAR – MONTH – DAY)

CALGARY TRANSIT ACCESS'S SERVICE DECISION:

- SUSPENSION       POLICY VIOLATION       OTHER

CALGARY TRANSIT ACCESS'S REASONS FOR ITS DECISION (attach copy of Calgary Transit Access's decision letter):

I WISH TO APPEAL THE ABOVE DECISION (supporting information should relate to the reasons noted above):

I authorize Calgary Transit Access to make available to Calgary Transit Access Service Appeal Board the information it requires to consider my appeal.

- I WISH TO **APPEAR**                       I **DO NOT WISH TO APPEAR**
- I hereby **APPOINT** \_\_\_\_\_ as my agent and to appear on my behalf.

In order for you to be notified of your appeal date, please provide the following personal information, which is collected under the authority of the Freedom of Information and Protection of Privacy Act, Section 33(c). This information will be used for processing your appeal and will become part of a confidential agenda.

APPELLANT'S LAST NAME (please print)	FIRST NAME	TELEPHONE NUMBER
ADDRESS	POSTAL CODE	WORK TELEPHONE NUMBER

AGENT'S LAST NAME, if applicable (please print)	FIRST NAME	TELEPHONE NUMBER
ADDRESS	POSTAL CODE	WORK TELEPHONE NUMBER

**FURTHER INSTRUCTIONS:**

YOU MAY BRING ANY PERSON(S) YOU WISH TO THE HEARING TO SPEAK TO YOUR APPEAL.

IF YOU WISH TO DISTRIBUTE WRITTEN MATERIAL TO THE BOARD MEMBERS AT THE HEARING, YOU MUST BRING A MINIMUM OF **SEVEN (7) COPIES**.

A LETTER OF NOTICE WILL BE MAILED TO YOU ADVISING YOU OF THE APPEAL DATE, TIME AND PLACE.

**SUBMIT ORIGINAL APPEAL USING ONE OF THE FOLLOWING METHODS:**

**Canada Post:**

Calgary Transit Access Service  
 Appeal Board  
 Calgary Transit, WB170  
 P.O. Box 2100 STN M  
 Calgary, Alberta  
 T2P 2M5

**Hand Delivery or Courier:**

Calgary Transit Access Service  
 Appeal Board  
 Calgary Transit Access  
 1417 33 Street SW – South Doors  
 Calgary, Alberta

**Did you attach the decision letter you received from Access Calgary?**

**FOR MORE INFORMATION CONTACT:**

Calgary Transit Access  
 403-537-7777