



Your new Employee Web Portal Login information

- Your username and password is in **lowercase letters**
- Your Employee # is your payroll #, not your badge #
- You will be asked to change your password and provide an email the first time you log in

Login for Operators

Username: your SelfService login

Password: your SelfService login +
your Employee ID #

Login for wired Employees

Username: your City network login

Password: your City network login +
your Employee ID #

Example:

John Bob Smith, Employee ID #: 123456

Username: jbsmith

Password: jbsmith123456